**Everett School Employee Benefit Trust**

# Agenda

**Wednesday, January 18, 2017**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the December 14, 2016 Meeting**
4. **Financials – Darla Vanduren**

* Monthly report

1. **Wellness Program – Shelly Henderson**

* Monthly report

1. **Benefits Department – Randi Seaberg**

* Update on open enrollment processes and participation
* Quarterly EAP report

1. **Communication on Behalf of the Trust**
   * Use of the Trust
   * Use of individual Trustee names
2. **Upcoming February Meeting Agenda Items**

* Review Fiduciary Liability Insurance Renewal (Darla)

1. **Other**
2. **Adjournment**